SPACE ONLY STAND GUIDE

Important note to all exhibitors who booked exhibition space only:
The Space Only option does not include any stand fittings, flooring or electrics.

All 'Space Only' exhibitors are responsible for their own stand design and construction.

You are free to appoint your own contractor to build your exhibition stand, or you can reach out to one of our recommended contractors to receive a quote for your stand design and construction.

We can recommend working with any of the following contractors:

Showlite	Adam Shepherd	Phone: +44 (0) 1633374941 Email: ashepherd@showlite.co.uk	Website: Showlite.co.uk Portfolio link
GH Display	Carrie Sweeney	Phone: +44 (0) 1733 570222 Email: carrie@ghdisplay.co.uk	Website: www.ghdisplay.co.uk/portfolio Portfolio link

Please ensure that your stand design does not include the standard shell scheme as this is provided by our Official Stand Contractors only and plans containing shell scheme will be rejected.

Exhibitors arranging their own stand fitting are reminded that, where their stand joins another Exhibitor's area, the back of any dividing walls, panels or exhibits must be painted white or masked to present a neat appearance. It is the responsibility of Exhibitors not taking shell stands to make their own arrangements for the provision of suitable floor covering for their area and also to ensure their stand number is clearly displayed.

Stand fitting and display work to space only sites must not exceed an overall height of 3 meter without the Organisers' written permission. With permission, the total possible height to which you may construct your stand is 4 meter depending on the size of your stand and the location within the hall.

Electricity for space only stands:

Please note that space only stands must order electricity and that this is not included in the booking. Please contact our contractor Showlite to book electricity for 'Space Only' stands, please refer to our order form section.

Floor coverings:

You can bring your own floor coverings or you can order from our main contractor Showlite. Please use the following ordering form: floor coverings order form

Walling off regulations / walls facing an aisle:

Out of respect for neighbouring exhibitions stands, we do not allow exhibitors to completely close off the sides of their exhibition stands. Only 60% of any side facing an aisle are allowed to be covered by a wall. For example, if the side of your stand is 6 meter long, a wall can only be 3,6m wide.
The maximum wall height permitted is 4m.

If a wall is required to be longer than the allowed 60%, the additional walling must be no more than 1,10m in height.

Public liability insurance / contractor:

All stand contractors need to submit proof of their public liability insurance cover to stephanie.payne@btob-events.com no later than 6 weeks before the exhibition set-up dates. Without proof of public liability insurance your stand contractor won't be allowed access to the venue.

Stand approval:

All space only stand designs are subject to approval by EBME Expo Ltd. and the exhibition venue.

Please submit the following documents, no later than 6 weeks before the exhibition set-up dates:

Stand design / Construction Phase Plan
Risk Assessment
Method Statement
Proof of Public Liability Insurance (of the stand contractor, as mentioned above)

Please send these documents to stephanie.payne@btob-events.com for approval.

Deadline: 6 weeks before the set-up date.

2 Day build-up access for SPACE ONLY STANDS:

Monday June 22nd 2026 – 09:00am to 06:00pm

Tuesday June 23rd 2025 – 07:00am to 06:00pm

Important: All contractors are encouraged to start setting up their stands in the morning of June 22nd please. Stands must be completed by 6:00pm on Tuesday June 23rd 2026. Failure to complete the stand by 06:00pm will result in a fine of 2000 GBP, as similar penalties will be levied to the EBME Expo.

Build up information

Please read the following important information about unloading on the build up day:

If your stand number starts with letters A to E, then please print and fill in the following access pass for Gate 26:

Exhibitor access pass for Gate 26
Contractor access pass for Gate 26

If your stand number starts with letters F to M, then please print and fill in the following access pass for Gate 29:

Exhibitor access pass for Gate 29
Contractor access pass for Gate 29

Please also take note of the following venue H&S information to all exhibitors: Venue H&S regulation

After-hours access for build-up and / or break down will need to be applied for and will be charged extra. Failure to notify the organisers in advance will unfortunately result in a fine of 2000 GBP, as similar penalties will be levied to EBME Expo

Any questions, please reach out to stephanie.payne@btob-events.com, office phone: +44 2476 158 100 (option 4 / operations) or mobile phone / WhatsApp: +447 931305851

All contractors are welcome to reach out to us directly, we are happy to help.